

## EXHIBITOR REQUIREMENTS

- To gain approval from the Royal International Convention Centre (RICC) to offer beverage sampling at the event, this form MUST be completed and return to [exhibitorrequests@ma.org.au](mailto:exhibitorrequests@ma.org.au) no less than 21 days prior to the commencement of the event.
- All items being sampled MUST be directly related to the exhibitors core business
- Exhibitors who submit forms late risk not being approved to sample their products

### EXHIBITOR AND STAND DETAILS

EVENT NAME				
EVENT DATES				
COMPANY NAME	STAND NO.			
CONTACT NAME	MOBILE			
ADDRESS	MOVE IN	00 / 00 / 00	TIME	
	MOVE OUT	00 / 00 / 00	TIME	
EMAIL				

### MANDATORY SUPPORTING DOCUMENTATION

- Copy of your current Liquor Licence in Qld or another Australian State or Territory
- Copy of Queensland RSAs or Statement of Attainment from a nationally registered training organization for all personnel that will be serving alcohol

All persons serving alcohol are to have an RSA issued in QLD or a Statement of Attainment displaying the following Nationally Recognised Training logo



You can only use your interstate RSA qualification in Queensland if it's a Statement of Attainment from the nationally accredited Provide Responsible Service of Alcohol course. This is the only nationally recognised qualification. If you don't hold this specific Statement of Attainment, you'll need to complete the nationally accredited course through an RTO,

Not only is this a condition of operating under the venue liquor licence, it is also a requirement of the Office of Liquor and Gaming Regulation. Please see following, link to the Government website with more detail <https://www.business.qld.gov.au/industries/hospitality-tourism-sport/liquor-gaming/liquor/training/rsa/certification>

- Copy of RNA's Online Induction Completion Certificate

### MANDATORY REQUIREMENTS

- Provision of samples must be free of charge and no more than –
  - Beer – 50 ml
  - Wine – 30 ml
  - Spirits – 10ml
  - Non-alcoholic - 50 ml
- Exhibitors must comply with Responsible Service of Alcohol guidelines
- Covered spittoons
- Plastic sampling size cups to be 50ml or less in size

## EXHIBITOR REQUIREMENTS (CONTINUED)

### BEVERAGE SAMPLING

Description of core activities of your company	
Description of product that will be sampled	ML
	ML
	ML
	ML
	ML
	ML

### EXHIBITOR ACKNOWLEDGEMENT

I hereby request approval to conduct beverage sampling as noted within this document. In so doing I agree to comply with all requirements under the Office of Liquor and Gaming Queensland as well as the requirements under the Royal International Convention Centre's Liquor Licence.

The following documentation is attached for review

- Valid Liquor Licence
- Queensland RSAs or a Statement of Attainment from a nationally registered training organization for all personnel serving alcohol
- RNA Online Induction Completion Certificate(s)

NAME	
SIGNATURE	DATE 00 / 00 / 00

### VENUE APPROVAL

The RNA reserves the right to

- inspect at any time to ensure sampling complies with the Office of Liquor and Gaming Queensland and the venue Liquor Licence
- remove beverage sampling privileges or cancel activity without notice

NAME OF AUTHORISED OFFICER	EVENT #
SIGNATURE OF AUTHORISED OFFICER	DATE 00 / 00 / 00